

Rural Payments and Inspections Division
Whole Holding
Transfer
Application Form



For Official Use Only

MLC:

Date Received:

BRN:

Application to transfer a whole holding claimed or declared on an Integrated Administration and Control System (IACS) Single Application Form (SAF) to another farmer after the annual 15 May deadline

- You must read all the Conditions of Transfer in the accompanying guidance note before you complete this form.
- This form must be used if an incoming farmer has claimed or intends to claim the Basic Payment Scheme (BPS), the Less Favoured Area Support Scheme (LFASS), the Scottish Suckler Beef Support Scheme (SSBSS), the Scottish Upland Sheep Support Scheme (SUSSS), Agri-Environment Climate Scheme (AECS), Forestry Grant Scheme (FGS) or Rural Priorities (RP) on land that has been transferred after 16 May from a previous occupier and that previous occupier had already included the land on a SAF in the calendar year of transfer.
- Both the outgoing farmer and incoming farmer must complete and sign this form.
- **This form must be used for transfers of land occurring after 16 May, but before all the subsidy scheme conditions have been met.**
- Please use **BLOCK LETTERS** and **BLACK INK**.

Section 1 – To be completed by the incoming business

1. Date of Transfer of whole holding

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

2. Main Farm Code

--	--	--	--	--	--	--	--	--	--

Business Reference Number

--	--	--	--	--	--	--

Business Name

Contact Address

Phone

Mobile

Email

3. You should now complete Section 3 of this form.

Section 2 – To be completed by the outgoing business

1. Main Farm Code

--	--	--	--	--	--	--	--	--	--

Business Reference Number

--	--	--	--	--	--

2. Personal Details

Business Name

Contact Address

Phone

Mobile

Email

3. I have claimed or intend to apply for

- Basic Payment Scheme
- Scottish Suckler Beef Support Scheme
- Less-Favoured Area Support Scheme*
- Scottish Upland Sheep Support Scheme
- Agri Environment & Climate Scheme
- Forestry Grant Scheme
- Rural Priorities Scheme

*There are special conditions for LFASS- please refer to LFASS Notes for Guidance

4. Details of transfer

IACS land declared on SAF in year (Ha)	Land Type	Land transferred (HA)
	Permanent	
	Seasonal grazing	
	Common land grazing	
	Total	

5. Your current address

Phone

Mobile

Email

6. You should now complete Section 3 of this form.

Section 3 – Declaration and Enclosures

We declare that

- we have read the Conditions of Transfer set out in the Guidance Note;
- the information entered in this form is correct to the best of our knowledge;
- the land covered by this application ('the transferred holding') has not previously been the subject of a transfer this year; and
- this transfer covers all the land included on the outgoing farmer's SAF including/excluding * seasonal or shared or common grazing available to the outgoing farmer

* *Delete as appropriate*

We attach a copy of the Sale or Lease Agreement covering the sale or transfer of the transferred holding and documentary evidence showing that all land covered on the outgoing farmer's SAF (including if applicable, seasonal or short term or shared grazing) is included in this transfer.

We agree that subject to the specific LFASS declaration shown below, the incoming farmer accepts all the rights and obligations on subsidy scheme claims made by the outgoing farmer for the year of transfer, including repaying any aid due as a result of penalties incurred by the outgoing farmer.

We agree that subject to the specific LFASS declaration shown below, the incoming farmer will be paid all the aid due under the subsidy scheme claims made by the outgoing farmer against the land transferred.

We undertake to repay any aid that either of us has been paid to which we are not entitled.

For LFASS, **we agree that:**

- because the outgoing farmer has maintained an eligible activity on eligible LFA land for at least 183 days in the calendar year, he has fulfilled all the conditions of the LFASS scheme, and is entitled to aid due in respect of LFASS *; or
- because the outgoing farmer has **not** fulfilled all the conditions of the LFASS scheme, the incoming farmer accepts all the rights and obligations of the LFASS scheme claim made by the outgoing farmer for the year of transfer and will be paid any aid due *.

* *Delete as appropriate – if you are in doubt seek clarification from your local area office staff*

For AECS, FGS & RP, we agree that:

We will submit a Succession Request Form particular to the scheme(s) transferred to formally record the transfer of the contract and obligations from outgoing farmer to incoming farmer.

The incoming farmer accepts all the rights and obligations on AECS, FGS or RP scheme claims made by the outgoing farmer for the year of transfer, including repaying any aid due as a result of penalties incurred by the outgoing farmer.

Signed by/on behalf of the incoming farmer	Name (BLOCK LETTERS)	Status*

* For example, Applicant, Applicant's Agent, Company Secretary, Partner

Please enter your Agent Identification Number if appropriate	
--	--

Date of Signature

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Signed by/on behalf of the outgoing farmer	Name (BLOCK LETTERS)	Status*

* For example, Applicant, Applicant's Agent, Company Secretary, Partner

Please enter your Agent Identification Number if appropriate	
--	--

Date of Signature

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

WARNING: If you knowingly or recklessly make a false statement to obtain payment of aid for yourself or anyone else, you risk prosecution. You also risk losing the aid which you have claimed this year under the Schemes listed on the front page of this form and an equivalent amount over the next three years.