

Business merger notification form

Notes for guidance

This form should be submitted to notify RPID of agricultural business mergers between 16 May 2013 and 15 May 2015.

A merger is where two or more separate businesses join together into one new business controlled in terms of management, benefits and financial risk by the business originally managing the holdings or one of them.

This will have no impact on the total number and value of Basic Payment Scheme entitlements to be allocated to the holding.

Two or more separate businesses that merge between 16 May 2013 and 15 May 2015 may have the total value of their Single Farm Payment Scheme (SFPS) payment entitlements held on 15 May 2014, combined into one business.

The persons managing the new business should complete this form and return it, together with the relevant supporting documentation to:

**Rural Payments and Inspections Division
Direct Payments Team
Q1 Spur
Saughton House
Broomhouse Drive
Edinburgh
EH11 3XD**

RPID will acknowledge receipt of your application form. If you have not received an acknowledgement letter within 15 days from the date of posting, please call the Direct Payments Team on 0300 244 9564 without delay.

Notification forms must be received by RPID on or before 15 June 2015.

IMPORTANT INFORMATION

Completion of this form is **NOT** an application for entitlements.

To apply for Basic Payment Scheme entitlements you must submit a Single Application Form 2015 and, if applicable, an allocation of entitlement application by 15 June 2015.

Part 1 – Details of the businesses being merged

Business 1

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business

(for example, sole trader, partnership, company, trust)

Business 2

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business

(for example, sole trader, partnership, company, trust)

Part 2 – Details of the new merged business

Enter the details of the new business which has been created as a result of the merger

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business

(for example, sole trader, partnership, company, trust)

Part 3 – Date of merger

Date of merger

This date must be between 16 May 2013 and 15 May 2015

Part 4 – Evidence

Evidence of the merger **MUST** be submitted with your application. However, if you have previously provided documentary evidence in relation to an earlier assessment you do not have to resubmit the evidence. In such cases you should indicate below the documents sent to RPID, when they were sent and provide a copy of any related correspondence from RPID.

Details of evidence already submitted to RPID:

List of documents enclosed with this application:

Part 5 – Declaration

1. I/we request that this notification be considered under the business merger arrangements pertaining to the Basic Payment Scheme and I/we declare that the information given by me/us in this notification is true and complete to the best of my/our knowledge and belief.
2. I/we am/are over 16 years of age.
3. I/we understand that if I/we knowingly or recklessly make a false statement, I/we may be prosecuted. If I/we deliberately, or by way of serious negligence, make a false statement I/we may be excluded from participating in the Basic Payment Scheme and other Direct Payments and any payment made may be recovered.
4. I/we have enclosed all relevant documents relating to this notification.

Signed on behalf of business 1

Signature

Name

Status of person signing

(for example, sole trader, partner, director, trustee, agent)

Agent identification number (if applicable)

Date

Signed on behalf of business 2

Signature

Name

Status of person signing

(for example, sole trader, partner, director, trustee, agent)

Agent identification number (if applicable)

Date