

Part-business inheritance notification form

Notes for guidance

Inheritance of PART of an agricultural business between 16 May 2013 and 15 May 2015.

If you have inherited PART of a business from an existing business you can apply to have the right to an allocation of Basic Payment Scheme (BPS) payment entitlements and part of the total value of the Single Farm Payment Scheme (SFPS) payment entitlements held on 15 May 2014 by the inherited business transferred to your business.

Completed forms should be returned, together with the relevant supporting documentation to:

**Rural Payments and Inspections Division
Direct Payments Team
Q1 Spur
Saughton House
Broomhouse Drive
Edinburgh
EH11 3XD**

RPID will acknowledge receipt of your application form. If you have not received an acknowledgement letter within 15 days from the date of posting, please call the Direct Payments Team on 0300 244 9564 without delay.

Notification forms must be received by RPID on or before 15 June 2015.

IMPORTANT INFORMATION

Completion of this form is **NOT** an application for entitlements.

To apply for Basic Payment Scheme entitlements you must submit a Single Application Form 2015 and, if applicable, an allocation of entitlement application by 15 June 2015.

RPID cannot become involved in any disputes relating to this division and no payment will be made until the beneficiaries reach agreement and RPID has received evidence of such agreement.

Part 1 – Details of the business you have inherited

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business:

(for example, sole trader, partnership, company, trust)

Part 2 – Details of beneficiaries (the businesses that inherited the business detailed in Part 1)

Beneficiary 1

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business:

(for example, sole trader, partnership, company, trust)

Part 2 – Details of beneficiaries (the businesses that inherited the business detailed in Part 1 – continued)

Beneficiary 2

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business:

(for example, sole trader, partnership, company, trust)

Beneficiary 3

Business Reference Number (BRN)

Business name

Business address

Postcode

Phone number

Mobile number

Email

Status of the business:

(for example, sole trader, partnership, company, trust)

If there are more than three beneficiaries put the details on a separate sheet, sign them, and attach them to this application.

Part 3 – Date the inheritance takes effect from

Date of inheritance

This date must be between 16 May 2013 and 15 May 2015

Part 4 – Evidence

Evidence of transfer of the holding through inheritance **MUST** be submitted with your application, for example, a copy of the will or other relevant legal documentation. However, if you have previously provided documentary evidence in relation to an earlier assessment you do not have to resubmit the evidence. In such cases you should indicate below the documents sent to RPID, when they were sent and provide a copy of any related correspondence from RPID.

Details of evidence already submitted to RPID:

List of documents enclosed with this application:

Part 5 – Details of the entitlements inherited

You must provide the following information:

- I. the area of the original holding (both owned and rented) and the area (owned and rented) allocated to each beneficiary and
- II. the payment entitlements held by the original business under the Single Farm Payment Scheme (SFPS) which have to be divided between the beneficiaries.

Please note that it will be for the parties to agree how the payment entitlements are to be divided between the beneficiaries.

	Share of value of SFPS payment entitlements (%)	Area of holding (in hectares)
Beneficiary 1		
Beneficiary 2		
Beneficiary 3		

Part 6 – Declaration

1. I/we request that this notification be considered under the inheritance arrangements pertaining to the Basic Payment Scheme and I/we declare that the information given by me/us in this notification is true and complete to the best of my/our knowledge and belief.
2. I/we am/are over 16 years of age.
3. I/we understand that if I/we knowingly or recklessly make a false statement, I/we may be prosecuted. If I/we deliberately, or by way of serious negligence, make a false statement I/we may be excluded from participating in the Basic Payment Scheme and other Direct Payments and any payment made may be recovered.
4. I/we have enclosed all relevant documents relating to this notification.

Signed on behalf of business (beneficiary 1)

Signature

Name

Status of person signing

(for example, sole trader, partner, director, trustee, agent)

Agent identification number (if applicable)

Date

Signed on behalf of business (beneficiary 2)

Signature

Name

Status of person signing

(for example, sole trader, partner, director, trustee, agent)

Agent identification number (if applicable)

Date

Part 6 – Declaration (continued)

Signed on behalf of business (beneficiary 3)

Signature

Name

Status of person signing

(for example, sole trader, partner, director, trustee, agent)

Agent identification number (if applicable)

Date

If this is a transfer of a business following the death of the previous owner then the executors/administrator must sign below:

Signature

Name

Status of person signing

(for example, executor, administrator)

Date