**Food Processing & Marketing Grant Scheme – Non Capital Projects**

**Additional Information Sheet**

**Question 3.3 – Summary of Business**

Please provide a summary of the business background

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**Question 3.5 New Project**

Please give a description of the project. This should include the rationale for undertaking the work. If the project involves replacement/refurbishment of existing facilities please give details, including details of why replacement/refurbishment is required.

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**Question 3.6 – Need for Funding**

Please provide details explaining why FPMC/public support is needed – this requires to be supported by an investment appraisal considered and endorsed by management board or finance director/accountant statement.

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**Question 3.7 Employment**

Provide any other information you feel supports your application regarding employment

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**Question 3.8 Fair Work First**

Please set out the actions you will take to embed fair working practices - as outlined by the Scottish Government’s Fair Work First Policy - within your organisation over the course of the grant

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**Question 3.9 – Current/Existing Markets**

Please provide details of your current markets, including your five largest customers over the previous two years and their percentage of the overall financial sales.

Where relevant you should also provide details of additional factors such as:

• local/short supply chains etc

• co-operation/collaboration with suppliers, markets/consumers

• provenance

• sustainability

• accessibility

• healthier food and drink products

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**Question 3.10 – New Products/New Markets**

Will the project lead to the manufacture of new products and/or develop new markets? If yes provide information which should include consideration of factors such as:

• forecasted additional value (£) of new products.

• what effects will the project have on the products and markets of other companies at a local or national level?

• how has the business prepared for new/emerging markets etc

• marketing/markets

• supply/demand

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**Question 3.11 -** **Innovation – products, branding and/or processing techniques**

Will the project lead to the development of innovative products, branding and/or processing techniques? If yes, please give details.

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**Question 3.12 – Local Economy**

Please set out how your proposed project will benefit local supply chains, for example:

• Shortening supply chains

• Increased use of local produce/raw materials

• Increased use of local markets for selling the final product

• Making use of locally sourced by-products

• Benefits to the wider local economy

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**Question 3.13 – Transition to Net Zero**

Provide information setting out how your proposed project will contribute towards Scotland’s requirement to achieve net zero emissions by 2045, by reducing the ratio of emissions to product produced

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**Question 3.14 – Health**

Please describe how your business/project/products will contribute to a healthy balanced diet – for example, by supporting the Revised Scottish Dietary Goals by reducing calories, fat, saturated fat, sugars and/or salt.

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**Question 4.9 – Further Information**

Please provide any further information that you feel is relevant to your application, that is not covered elsewhere

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