

SUSSS Inspection Summary

BRN: 999999
Main Location Code: 99/999/9999
MLC Flockmark:

Reason For Selection:
Land Inspection Required:

Business Details

Responsible Person:
Business Name:
Business Address:

Phone Number(s):
Email Address:

Claim Details

Application Ref:	Application Status:	Submit Date:	Valid	Declared	Claimed	Withdrawn	Failed

Total Valid Animals:

Inspection Dates & Notice

Date Claimant Notified:

Notice of Inspection:

1 = Unannounced (0-3 hours) 2 = 3-34 hours 3 = 24-48 hours 4 = >48 hours.

If 2, 3 or 4, you must provide a valid reason. When 4 is entered you must enter the actual notice above.

Inspection Notice Comments:

Date On Farm Inspection Started:

Date On Farm Inspection Completed:

Comments are required if more than 7 days between inspection start date and completed on farm date

On Farm Completion Comments:

Persons Present

Status	Present at Inspection
Main RPID Inspector	<input type="text"/>
Claimant/Keeper	<input type="text"/>
<input type="text"/>	<input type="text"/>

Status	Present at Inspection
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

APHA Registration Details

SH: Holding used for SUSSS Animals

HAR: Holding Registered with APHA

CR: Claimant/Keeper Registered with APHA on Holding

CPH	Holding Type	SH	HAR	CR		Flockmark	Concession	Comments on use of Holding
				Yes	No			

Additional Holdings in Use for SUSSS (Non Retention or SAF Holdings)

HAR: Holding Registered With APHA

CR: Claimant/Keeper Registered With APHA on Holding

CPH	Holding Type	HAR	CR		Flockmark	Concession	Comments on use of Holding
			YES	NO			

Eligible Animals Summary

Number of Declared Animals:	<input type="text"/>	Total not Present - With Penalty:	<input type="text"/>
Number Withdrawn at Inspection:	<input type="text"/>	Total not Present - Without Penalty:	<input type="text"/>
Ineligible animal deductions with penalty:	<input type="text"/>	Total Deaths - With Penalty:	<input type="text"/>
Ineligible animal deductions without penalty:	<input type="text"/>	Total Deaths - Without Penalty:	<input type="text"/>

Number of eligible animals determined at inspection:	<input type="text"/>
Is the Total eligible animals less than the amount claimed:	<input type="text"/>

Cross Compliance Breach Questions

No Tagging breaches found. Please be aware of any farm record breaches and complete a breach below.

Were any breaches of SMR 8 discovered at the inspection?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Are there any signs of SMR/GAEC breaches, other than those which relate to SMR 8?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Do the breaches of SMR 8 mean a full Sheep and Goat Identification Inspection (SGII) is required?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

To enter breach details, select the "+" icon to the left of the breach number. The information can be hidden again using the "-" icon.

Breach 1

Requirement Breached:

Intent:

Extent:

Severity:

Permanence:

Re-occurrence:

Breach Comments:

Follow-up Action

Was the breach remedied at the time of inspection?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

If **No** What date does the breach need to be remedied by?

Follow up Comments:

Additional Letters Issued

Letter Title	Issued	Date of Issue	Objective ID	Link
28 Day Tagging Letter & Proforma	<input type="checkbox"/>			
Deferred Inspection - Valid Reason Given	<input type="checkbox"/>			
Deferred Inspection - No Valid Reason Given	<input type="checkbox"/>			
Further Deferred Inspection - Obstruction	<input type="checkbox"/>			
Obstructed Inspection - Unacceptable Behaviour	<input type="checkbox"/>			
Movement Restriction Notice - SG3	<input type="checkbox"/>			
Movement Restriction Notice - SG4	<input type="checkbox"/>			

28 Day Tagging

Re-inspection / proforma Return Date:

28 Day Tagging Comments:

Comments

SGRPID Inspector Comments:

Signed by:

Grade:

Date:

Claimant/Business Representative Comments:

I confirm that I have presented all farm records and animals for the holding(s) under inspection

Signed by:

Status:

Date:

Deductions & Letter issue

You must enter all deductions to RP&S before issuing the inspection findings letter.
Once the inspection is complete, the IES Team team will capture breaches of SMR8.

Date deductions added to RP&S:

Date of Inspection Results Letter Issue:

Objective ID of letter:

Objective ID of amended letter:

RPID Area Office

What to expect at a Scottish Upland Sheep Support Scheme (SUSSS) Inspection.

Dear ,

This document explains why we need to visit you, what we will do at a SUSSS inspection and how you can help to make the inspection run smoothly.

Why we need to visit you

The Scottish Upland Sheep Support Scheme gives direct support to help maintain sheep flocks in farm businesses reliant on poorer quality rough grazing.

We are required to inspect 3% of SUSSS claims each year. Inspections ensure that the conditions of the scheme are being met. Inspections are unannounced, but we usually start our inspection by checking the records and movement documents, this will give you time to gather the claimed sheep for inspection.

What we will do

At a SUSSS inspection we will inspect all sheep that have been declared on the claim. The results of any land eligibility checks in the previous year (2025) will also be taken into account.

The inspection report, that we use to carry out the inspection contains the official identities of all declared animals. The report also details any additional holdings declared on the SUSSS claim or your SAF.

We inspect all animals claimed under the scheme. We use the information from the inspection report to check:

- Holding Register for records that relate to the declared sheep
- Movement Documents that relate to the declared sheep
- That all declared sheep meet the scheme conditions

As part of the physical check, we carry out an eartag check on up to 60 declared sheep.

When an inspector makes these checks, they will be looking for evidence that:

- SUSSS animals are homebred
- All declared animals are ewe hoggs
- All declared sheep have been correctly identified with two matching official identifiers
- Eartags match those submitted in the claim
- Your records are up to date

Please be aware that if we do find issues with your records or tagging, you will also be in breach of The Sheep and Goat (Records, Identification & Traceability) (Scotland) Order 2009.

When we have completed the inspection we will give you the opportunity to provide comments. We will send you a results letter to summarise your inspection. This letter will explain any problems found and their consequences.

How can you help

- By making the inspector aware of any health and safety risks on your farm. While the inspector is on your farm, you should direct the inspector around your farm
- Making sure the facilities for handling livestock are suitable, well maintained and safe
- By gathering and presenting all SUSSS declared ewe hoggs in a safe and secure manner. This will allow the inspector to confirm the age, sex, and identification
- Making sure that your records and documents are always up to date, logically laid out, neat and close at hand
- By using the ScotEID database to regularly check your movement information is up to date
- By replacing lost or illegible eartags within 28 days of discovery

There will be situations where on the grounds of animal welfare and/or human health and safety concerns sheep cannot be presented for physical inspection at the time of the RPID inspection. If you are of the opinion that on the grounds of animal welfare and/or human health and safety concerns that some / all sheep cannot be presented for physical inspection explain your concerns to the inspector and propose an alternative date for consideration by RPID.

A comprehensive guide to the requirements of the Scottish Upland Sheep Support Scheme is available online from the Rural Payments and Services website.

[Scottish Upland Sheep Support Scheme](#)

www.ruralpayments.org

RPID Area Office

T:
E:

Main Location Code:
Business Reference Number:

99/999/9999
999999

Date:

Dear

Scottish Upland Sheep Support Scheme Inspection Findings 2025

I refer to your Scottish Upland Sheep Support Scheme (SUSSS) inspection that started on 4 March 2026

During the inspection we checked the submitted application details for the 0 sheep you have declared. Checks included holding register entries, movement documents, notifications to ScotEID and official eartags to confirm the SUSSS eligibility criteria have been met.

In addition to this, we also checked compliance with the Cross Compliance Statutory Management Requirement 8 (SMR 8).

There were no errors discovered as a result of the inspection.

However, you should be aware that the results of other checks and inspections may also affect your overall SUSSS eligibility status and subsequent payment calculation.

If you have any queries in relation to this letter, please contact at this office for a fuller explanation.

Yours Sincerely

Principal Agricultural Officer

