

# Agriculture and Rural Economy Directorate

## Rural Payments & Inspections Division

### Scottish Upland Sheep Support Scheme (SUSSS) Report Form

For Office Use

Capture Completed by: .....

Date: .....

#### Inspection Details:

**Main Location Code**

**BRN**

**Business Name**

**Address**

**Telephone Numbers**

**Location Flockmark**

**Reason For Selection**

#### Claim Information

Claim Submit Date(s)	Claim Sequential Number(s)	Total Number Declared	Total Number Claimed

**Total:**

Total number of animals withdrawn (including notified deaths) prior to notification of inspection

#### Additional Information:

Inspection Finding Report Issue Date

Date of Land Inspection (N/A if not required)

Date Deductions Added to RP&S

Scottish Upland Sheep Support Scheme (SUSSS) Report Form

Section 1 - On Farm Inspection

Inspection Notified:		
Date	Notice Period	Comments
1= Unannounced (0-3 hours); 2 = 3-34 hours; 3= 24-48 hours; 4 = >48 hours. If 2, 3 or 4, you must provide a valid reason. For 4 state the amount of notice given.		
Inspection Started:		
Date		
Inspection Completed on Farm:		
Date	Comments	
Comments required if greater than 7 days between inspection start date and completed on farm date		
Inspection Completed:		
Date		
Inspector Count		
TOTAL Including Main RPID Inspector		

Present at Inspection	Status
	Main RPID Inspector
	Owner / Keeper

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Where any retention holdings are not registered with Animal health or the claimant is not registered as a sheep keeper on any retention holdings being used, action is required to correct registration. Confirm if a keeper/holding registration form was completed at the inspection.

Scottish Upland Sheep Support Scheme (SUSSS) Report Form  
Section 3 - Holding Register and Movement Detail Questions

**Holding Register**

**1** Were the individual identities of all declared animals present in the holding register record of identification on or before the claim submission date(s)?

*If no, complete column D of table B to record the individual identities of the animals not found in the holding register and/or recorded after claim submission.*

Y or N

**Movement details of declared animals**

**2** At notification of inspection, were all SUSSS declared animals on their Holding of Birth?  
*If no, answer questions 2.1 & 2.2 below. If yes, answer 2.1 & 2.2 as N/A and go to section 4.*

Y or N

**2.1** Have all movement document(s) been fully completed, retained and the movement(s) reported to ScotEID?

*If no, complete table A and add movements to the 2 location report where appropriate. Gather additional information as per section 12 of the inspection guidance.*

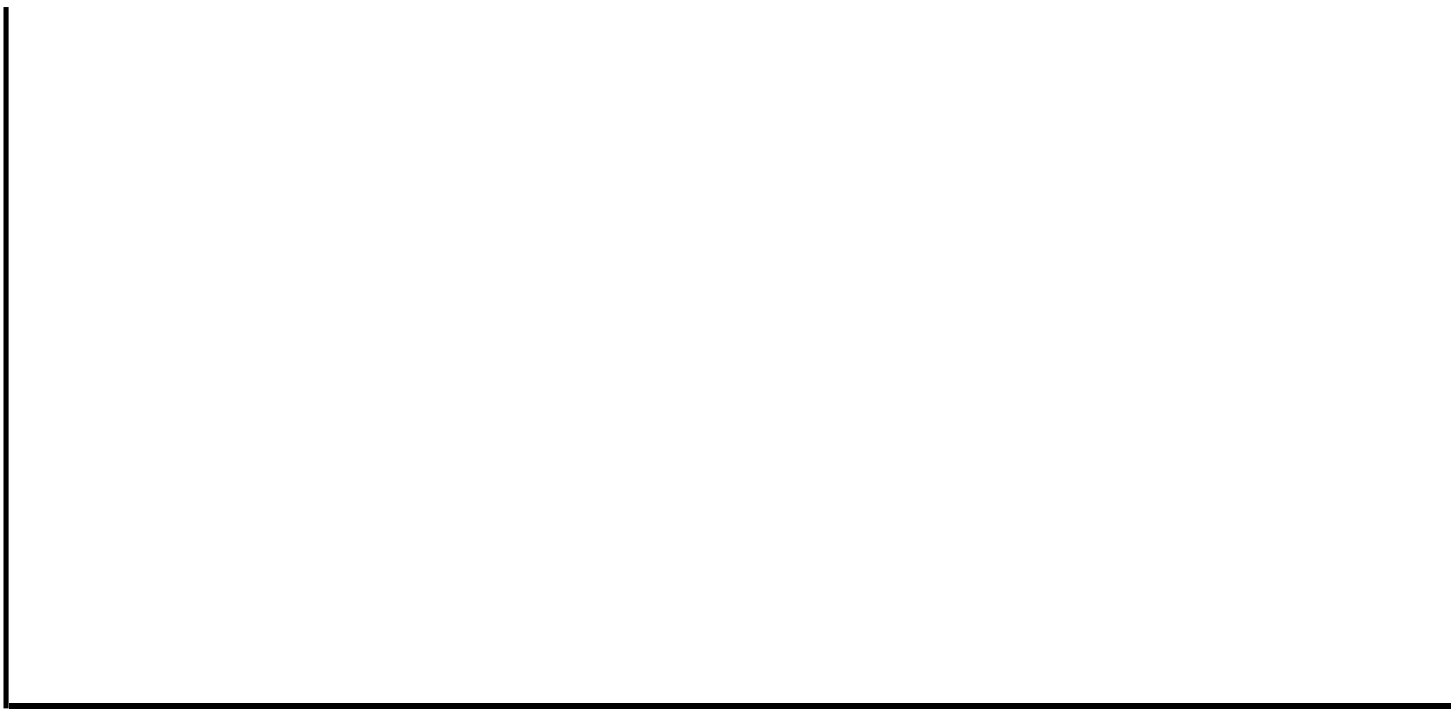
Y, N or N/A

**2.2** Have the movement(s) been recorded in the holding register?

*If no, complete table A*

Y, N or N/A

Comments:







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Section 5 - Table C - Eligible Animals Summary

Eligible Animals		
A	Number of Declared Animals	<input type="text"/>
B	Ineligible animal deductions with penalty (Total from Column K animals)	<input type="text"/>
C	Ineligible animal deductions without penalty (Total from Column L animals)	<input type="text"/>
<b>A-B-C Number of eligible animals determined at inspection</b>		<input type="text"/>

*If number eligible is less than number claimed, deductions will apply as per scheme rules*

<b>3</b>	Were there animals that were not presented at inspection? <i>If 'yes' answer question 3.1 &amp; 3.2</i>	<input type="text"/> Y or N
3.1	Total Not Presented <b>With</b> Penalty	<input type="text"/>
3.2	Total Not Presented <b>Without</b> Penalty	<input type="text"/>
<b>4</b>	Were there deaths discovered as part of the inspection? <i>If 'yes' answer question 4.1 &amp; 4.2</i>	<input type="text"/> Y or N
4.1	Total Deaths <b>With</b> Penalty	<input type="text"/>
4.2	Total Deaths <b>Without</b> Penalty	<input type="text"/>

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Section 6 - Animals with lost identification

<b>5</b>	Were animals with lost or illegible identification present at inspection? <i>If 'yes' answer question 5.1. If 'no' move to Section 7.</i>	<input type="text"/> Y or N
5.1	If yes to Q5, were all lost eartags replaced at the inspection? <i>If 'no', issue a 28 day tagging letter and record the date of re-inspection below</i>	<input type="text"/> Y or N
5.2	Date of Re-Inspection	<input type="text"/>

Re-Inspection Comments:



Section 7 - General Questions

4 Are there any signs of SMR/GAEC breaches, other than those which relate to SMR 8?  
*If answered 'yes' action as per the inspection guidance*   
Y or N

5 Were any breaches of SMR 8 discovered at the SUSSS inspection?  
*If answered 'yes' answer question 6 below*   
Y or N

6 Do the breaches of SMR 8 mean a full Sheep and Goat Identification Inspection (SGII) is required?  
*If question 5 is no then Answer N/A*   
Y, N or N/A

If answered 'no' record the breach(es) in Section 8.

If answered 'yes' enter comments below and record the date of the full SGII inspection below

6.1 Date of Full SGII Inspection

Question 6 Comments (Full SGII)

7 As a result of a SUSSS desk based assessment, is a full SUSSS inspection including physical inspection of SUSSS claimed hogs required.   
Y, N or N/A

*The inspection should not be marked as complete until the physical inspection has taken place*

Question 7 Comments (Full SUSSS)



**Section 8 - Cross Compliance Breach Findings**

Enter all SMR 8 conditions breached - And Record Via the External Breach Program

<b>Condition Breached:</b>				
<b>Intent</b> Negligent/Intentional	<b>Extent</b> On Farm/Off Farm	<b>Severity</b> Very Low/Low/Medium/High	<b>Permanence</b> Permanent/Rectifiable	<b>Reoccurrence</b> 1st Offence/2nd Offence/3rd Offence

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Date Cross Compliance Letter Issued:

Date Cross Compliance Breaches Added to SIACS



Scottish Upland Sheep Support Scheme (SUSSS) Report Form  
Inspection Comments

SGRPID Inspector Comments

Signature:

Date:

Print Name:

Grade:

Keeper/ Business Representative Comments:

**Keeper / Business Representative Declaration:**

I confirm that I have presented all farm records and animals for the holding(s) under inspection

Signature:

Date:

Print Name:

Status:



Eartag Number	Fd	Comments
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