

# Scottish Upland Sheep Support Scheme: Claim form for ewe hoggs born in sheep flocks maintained on land designated as Payment Region Three



For official use only

MLC:

Date claim received:

BRN:

Sequential number:

Lot number:

## Notes for guidance

Please read these notes before you complete this form. If there is anything you do not understand, please contact your local RPID area office.

1. Use this form to claim payment on eligible animals aged less than 12 months on 1 December in the year of your claim.
2. Once complete, send the form to your local RPID area office. Contact details can be found on our Rural Payments and Services website:

<https://www.ruralpayments.org/topics/contact-us/>

3. For each animal you declare, you must provide the eartag number. You can also enter eartag strings (see Part 2).
4. We will acknowledge receipt of this claim. If you have not heard from us within 14 days please contact your local RPID area office.
5. If you deliver this claim form in person, make sure you obtain a receipt before you leave our office.
6. Enter all details in block capitals using black ink. If you make a mistake, cross it out and put your initials against it. Do not use correcting fluid.

Details of the Scottish Upland Sheep Support Scheme can be found in the full scheme guidance available at <https://www.ruralpayments.org>

**You can also submit your claim online\* at <https://www.ruralpayments.org>**

\*Requires registration.

## Part 1 – Business details

Business name

Business address

Postcode

Contact name

Telephone number

Mobile number

Email

Main Location Code (MLC)

  /    /   

Business Reference Number  
(BRN)

     

## Part 2 – Claim details

Number of animals you are declaring:  
(Include a matching number of eartag details with  
this claim or we'll return the form to you.)

Number of animals you are **claiming** payment for:

Location code:

(Enter the location code number(s) of the holding(s) where the animals will be kept  
during the retention period. Include your main location code if applicable.)

<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>
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## Part 2 – Claim details: your flock eartag numbers

The eartag numbers must be entered in the correct format (for example, UK0123456 00001). Please enter the individual eartag numbers or the eartag strings.

If you are entering an eartag string, please enter the numbers on the same line and tick the box marked 'to' (see example below).

Example of an eartag string:

Eartag number	To	Eartag number	String total
U K 0 1 2 3 4 5 6 0 0 0 0 1	<input checked="" type="checkbox"/>	U K 0 1 2 3 4 5 6 0 0 5 0 0	500

If you are entering individual eartag numbers, leave the 'to' box clear.

Eartag number	To	Eartag number	String total
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="checkbox"/>	U K 0 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	<input type="text"/>
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**Continue on a separate sheet if necessary.**

## Part 3 – Declarations and undertakings

### **I declare that:**

1. I have read the full scheme guidance and understand the rules of the Scottish Upland Sheep Support Scheme.
2. I have enclosed the relevant eartag numbers for the animals that I am claiming for.
3. I am claiming payment on the animals covered by this claim form. They will be held at the location(s) in Part 2 of this form continuously from 1 December until 31 March in the year following this claim.
4. The details provided on this claim form are correct and I accept full responsibility for them.
5. I understand that I may be excluded from the scheme if my animals are found to have been treated with any illegal substances as specified by the Animals and Animal Products (Examination for Residues and Maximum Residue Limits) (England and Scotland) Regulations 2015 (SI 2015 No 787), or if prohibited substances or illegally held substances are found on my premises; or if I prevent inspections or sampling in relation to such substances.
6. I am at least 16 years of age.
7. I understand that if I knowingly or recklessly make a false statement, I may be prosecuted. If I make a false statement intentionally, or as a result of serious negligence, I may be excluded from this scheme for the current and following scheme year. If I otherwise break the rules or fail to comply with the undertakings I have given, I may lose some or all of the payment I have claimed.

### **I undertake that:**

1. I will comply with the scheme rules.
2. I understand that the information provided in this application may be used by you in checking my claims for other aid schemes.
3. I will repay any payments, with interest, if you ask me to do so because I have broken the scheme rules. I will also repay any payments overpaid to me.
4. I will keep a flock record book and officially identify sheep on my holding in line with the Sheep and Goats Identification and Movement (Scotland) Order 2009. I will show the flock register and other documents to you or your agents if asked.
5. I will allow you or your agents to count and inspect sheep on my holding. I will gather my sheep at a place convenient to you, and help you to inspect eartags, including the provision of safe handling facilities.

## How we use your information:

We will use the information provided on the application form, including your contact details, for the purpose of delivering and/or improving our administration of the Schemes and services we offer. This may include sending you voluntary customer satisfaction surveys from time to time to see how we are doing.

We take our responsibilities for the way we store, secure and use your personal information seriously, and always seek to respect your privacy and to meet our legal obligations. These obligations include the General Data Protection Regulation, the UK Data Protection Act, and other regulations and legislation relating to privacy and communications. To see details on how we use your information and who we share your information with, please see our privacy policy located at: <https://www.ruralpayments.org/privacy-policy/> or available in paper form from your area office.

Our Privacy Policy explains the purposes for which we use personal data and the legal basis for that use. It explains our responsibilities for collecting data and what happens if you fail to provide data we need or provide incorrect data. We set out the categories of data we collect and how we acquire it, especially in those cases where it may come from another party. The Privacy Policy also sets out our approach to sharing data and gives information about the organisations with whom we share data and why we do so. Finally, we advise you of your various rights and how to exercise them.

If you are providing information to us on behalf of someone else (for example, as an agent representing a beneficiary), you are advised to draw this section of the Guidance and the Privacy Policy to the attention of any individual whose data is being processed. This is in order to help you fulfill your obligations under data protection legislation towards your clients or those whom you represent

Signature

Name (block capitals)

Status of person signing

(for example, director, company secretary or other duly authorised officer)

\*Agent identification number (if applicable)

Date

### Important

\*If you are an agent you must be authorised by the main applicant before submitting this claim. If you do not have this authority, you must complete 'PF05 – Business Mandate Form'.

This form is available at <https://www.ruralpayments.org> or from your local RPID area office.