Appeals

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If we have written to tell you we have already – or soon will – refuse, reduce or recover your payment and you are not sure why we have made this decision, you should urgently contact your area office for more information.

Contact us

If after this you are not satisfied with our decision, you may wish to ask us to formally review our decision under the EU Rural Payments Appeals procedure.

To do this you must submit a written request to your area office no later than 30 days (legal timescale) from the date of our original decision letter on a review application form.

Area office staff will then arrange to meet with you – or phone you if you prefer – to formally review your appeal in more detail. By law we must do this no later than 60 days from the date we receive your review application form.

This conversation will give you the opportunity to explain to a senior member of staff why you think our decision is incorrect, provide additional evidence, ask any related questions and seek relevant clarification.

The area office must then send you a written report of the review meeting within 60 days. The report will either confirm, amend or alter our original decision, or revoke it entirely and substitute a new decision.

You can download the request form below and copies are also available from our area offices.

Request for review

Further action

If the review upholds the original decision and you wish to continue with your case, you need to submit a formal appeal to the Scottish Land Court.

The court will then make its own arrangements to deal with it.

Your appeal to the court needs to be made within 30 days from the date of the reviewing officer's decision.

Find out more information on the Scottish Land Court.

Scottish Land Court

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